

ADDENDUM NO. I

BID NO: B0003283

DATE OF BID OPENING: June 21, 2006

TIME: 2:00 PM

DEPARTMENT: Purchasing Department

COMMODITY: Temporary Employment Services

Questions & Answers

Question: Please provide job descriptions on the following jobs.
Equipment Operator, Heavy Equipment Operator, Loaborer, Manual Laborer, Maintenance Mechanic, Permit Processor, Plant Operator, Security Guard, Sports Official, Sports Coordinators

Answer: See attachment

Question: Do you know the expected usage for a contract year for each of the classifications?

Answer: See attachment

Question: Is this currently under contract? If so, what was the total annual expendiutre for the previous 2 years under the current contract?

Answer: Yes, see attachment

Question: If currently under contract, would you please provide the current rates? Who is the current contractor?

Answer: You can call to make an appointment and come into the Purchasing Department to review the last contract. Cayolyn's Tempresource, Inc.

Question: Is a performance bond required?

Answer: No

Question: Do you ever split the work between two companies?

Answer: Yes

Question: Will the contract be awarded to one vendor or mulitple vendors?

Answer: We would like to award to one vendor.

Question: Does a respondent need to respond to all line items to be considered for award?

Answer: No

Question: How many total hours are expected to be used in each category?

Answer: This contract will be awarded on an as needed basis.

Question: In the bid documents there is not a reference to scope of service? Is there an attachment we may not have received?

Answer: Question answered above.

(SIGNED)_____

COMPANY:_____

PLEASE SIGN ONE (1) COPY OF ADDENDUM AND RETURN TO THE
PURCHASING DEPARTMENT. RETAIN THE OTHER COPY FOR YOUR
FILES.

TEMPORARY EMPLOYMENT INFORMATION

Year 2005 Expenditure for Temporary Employment: approx: \$166,270.56

Police Dept:	\$38,795.28	Mocc. Bend/ISS	\$19,447.20
Human Services	\$ 2,232.00	Education, Arts & Culture	\$ 7,179.00
Parks & Rec.	\$ 9,486.00	Memorial Aud./P&R	\$ 5,541.40
Zoo/Parks & Rec.	\$ 0.00	Headstart/H.S.	\$31,023.01
Fleet Services	\$ 3,528.00	Commodities	\$ 2,232.00
Finance	\$ 0.00	Information Services	\$ 331.61
Payroll	\$ 5,405.36	Personnel	\$ 4,584.14
Planning & Design	\$ 0.00	Police Dept.	\$ 0.00
Planning Agency	\$ 0.00	Traffic Engineering	\$ 3,684.15
Employee Benefits	\$ 0.00	D.R.C.	\$ 6,509.45

Position Clarifications:

Most clerical and data entry/word processing; limited few in clerk-typist category.

Labor usually involves landscaping.

Crew-Workers usually carry brush and put into the chipper.

Mechanical Worker works in filter press building at Moccasin Bend Treatment Plant.

Equipment Operator operates backhoes, heavy equipment.

Plant Operator takes samples to run secondary and primary systems at Moccasin Bend Treatment Plant.